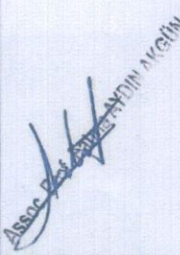




Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2017-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Nurdan YILDIZ GÜNDÜZ (Institutional Erasmus Coordinator) Tel: +90 212 383 5650 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/ 
		Departmental: Assoc.Prof.Dr.Fatma Aydın AĞUN YILDIZ TECHNICAL UNIVERSITY Dept. of Mathematical Engineering. Davutpasa Campus, Esener-Istanbul Phone: +90 212 383 46 16 Fax: +90 212 383 45 90 E-mail: mtmerasmus@yildiz.edu.tr	
Goce Delcev University	MK STIP01	Institutional: Sanja Stefanova, MSc Krste Misirkov, v No.10-A, P.O. Box201, 2000 Stip, Macedonia sanja.stefanova@ugd.edu.mk +38932550843	http://www.ugd.edu.mk/ http://cmus.ugd.edu.mk/faculties-departements.html
		Departmental: Prof. Blagoj Delipetrev, PhD e-mail: blagoj.delipetrev@ugd.edu.mk Tel. +389 32 550 118	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	MK STIP01	061	Mathematics, Information and Communication Technologies	1 st	3*6= 18 months	Only by individual agreement
MK STIP01	TR ISTANBU07	061	Mathematics, Information and Communication Technologies	1 st	3*6=18 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration*]	
TR ISTANBU07	MK STIP01	061	Mathematics, Information and Communication Technologies	Min. 2 days plus travel time and min. 8 hours of teaching	2 persons min. 2 days plus travel time
MK STIP01	TR ISTANBUL07	061	Mathematics, Information and Communication Technologies	Min. 2 days plus travel time and min. 8 hours of teaching	2 persons min. 2 days plus travel time

SECTIONs C-F:

For Yıldız Technical University: See Appendix I

Appendix I:

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
MK STIP01		Macedonian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
MK STIP01	June 30 th	November 30 th

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

MK STIP01

<http://cmus.ugd.edu.mk/incoming-students.html>

<http://cmus.ugd.edu.mk/faculties-departements.html>

Points	Grade	ECTS grade
Up to 50 points	5 (five)	F
From 51 to 60 points	6 (six)	E
From 61 to 70 points	7 (seven)	D
From 71 to 80 points	8 (eight)	C
From 81 to 90 points	9 (nine)	B
From 91 to 100 points	10 (ten)	A

2. Visa and Residence Permit

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/
MK STIP01	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://cmus.ugd.edu.mk/incoming-students.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 https://e-ikamet.goc.gov.tr/
MK STIP01	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://cmus.ugd.edu.mk/incoming-students.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185
MK STIP01	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://cmus.ugd.edu.mk/incoming-students.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
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²Scanned signatures are accepted

TR ISTANBU07	<p>Prof.Dr.Bayram Ali ERSOY Coordinator Institutional Relations YTO INTERNATIONAL RELATIONS</p>	 <p>YILDIZ TECHNICAL UNIVERSITY since 1911</p>	
MK STIP01	<p>PhD Blazo Boev Rector</p>	<p>09.03.2018</p>	